

**EASTERN CONNECTICUT STATE UNIVERSITY  
JOB OPPORTUNITY**

**Buildings & Grounds Patrol Officer**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public

**Location:** Willimantic, CT

**Job Posting No:** 102960

**Hours:** Split shift: Friday & Saturday 7:30am-3:30pm; Sunday & Monday 3:30pm-11:30pm; Thursday – 11:30am-7:30pm with Tuesday and Wednesday Off Days

**Salary:** PS 5 Step 1 - \$36,811.00 Annual / \$1,410.39 Biweekly

**Closing Date:** September 28, 2012

**Duties include but are not limited to:** Patrol buildings and grounds, answer telephones and dispatch radio calls to police officers, maintain appropriate records and logs accordingly, input data on the CAD system (computer aided dispatch), and perform other related duties. Must be able to possess and maintain a valid CT Motor Vehicle Operator's License during employment. Experience with the CAD system (computer aided dispatch) and a valid CT telecommunicator's certification (C.G.S. 28-30) is preferred. Candidates must be in good health and have and retain sufficient physical strength, stamina, and agility, visual and auditory acuity to perform the duties of the class. Applicants may be required to pass a physical exam.

**Application Instructions:** Qualified candidates who meet the above requirements should complete Eastern's Application as well as send a cover letter, a resume, and three letters of reference to the Office of Human Resources, Attn: Maureen Lucas, 83 Windham Street, Gelsi & Young Hall, 3<sup>rd</sup> Floor, Willimantic, CT 06226.

ECSU application link: <http://www.easternct.edu/humanresources/Emapp.pdf>

Members of Protective Services (NP-5) Bargaining Union who meet the following criteria may apply:

- You are currently, or have previously attained permanent status as a Buildings & Grounds Patrol Officer and would like a lateral transfer.
- **Individuals with reemployment/SEBAC rights must be given first preference for this position.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.